



SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN DIEGO

PROFESSIONAL PROVIDERS OF SUPERVISED VISITATION (PPSV) LIST POLICY

I. Purpose

- A. The Superior Court of California, County of San Diego (court), maintains a Professional Providers of Supervised Visitation (PPSV) List (SDSC Form #ADM-392) ("PPSV List") to provide court users with contact information of self-identified professional providers of supervised visitation. Professional provider includes any person paid for providing supervised visitation services, or an independent contractor, employee, intern, or volunteer operating independently or through a supervised visitation center or agency. The PPSV List will not include nonprofessional providers, which means any person who is not paid for providing supervised visitation services.
- B. This policy establishes guidelines for the establishment, maintenance, and distribution of the court's PPSV List and policy for inclusion on and removal from it.
- C. Because there is no regulatory agency in California that oversees or monitors professional providers of supervised visitation, and no licensing or certification processes, the PPSV List will include professional providers who have self-identified that they have met the minimum requirements established by statute, California Rules of Court, and this policy, and have submitted the required documentation. It is not an exhaustive list of all professional supervised visitation providers.
- D. The providers on the PPSV List are not affiliated with, are not under contract with, and are not operated by the court. The court does not endorse, recommend, evaluate, screen, supervise, or monitor the listed providers or their facilities. The court does not verify any of the information provided by the providers.
- E. Inclusion on the PPSV List does not create any contract between the provider and the court, nor does it create any employment rights, express or implied, on behalf of the professional provider of supervised visitation. Inclusion on the PPSV List does not create any rights whatsoever in the nature of a contract.
- F. Parties are responsible for interviewing and selecting a provider and must contact providers directly for relevant information regarding services. The court is not a party to any transaction between the party and the provider, and is not liable for the cost of any services. The court is not responsible or liable in any way for the acts, omissions, or services of any of the listed providers, or for any other action taken based upon the information provided in the PPSV List. The court is also not responsible for any damages arising directly or indirectly from services provided by any of the listed professional providers of supervised visitation.

II. Policy

The PPSV List may be provided to parties when professional supervised visitation is ordered by a judicial officer. It will be posted on the court's website and also made available to judicial officers and courtroom/business office staff. A party is not required to choose a provider from the PPSV List and it is not intended to restrict the parties in any way of exploring other options available for selecting a professional provider of supervised visitation.

A. Inclusion on the PPSV List

1. To request to be included on the PPSV List, applicants are required to submit the following:
 - a. A signed Declaration and Request for Inclusion on the Professional Providers of Supervised Visitation (PPSV) List (SDSC Form #ADM-391) including all requested information, and declaring that they meet all qualifications of a professional provider and they and/or their organization comply with all of procedures, responsibilities, and requirements provided for in Cal. Rules of Court, Standards of Judicial Administration, Standard 5.20, and Family Code § 3200.5.

- b. Proof of TrustLine registration.
 - c. Proof of completion of 24-hours of training covering the subjects specified in Family Code § 3200.5 and Cal. Rules of Court, Standards of Judicial Administration, Standard 5.20. The court requires, that with the exception of the training required for mandated reporters which is provided by the State Department of Social Services (Family Code § 3200.5(e)(10)(C)), that all training must be performed by Judicial Council of California, the California Association of Supervised Visitation Service Providers, or the Supervised Visitation Network.
 - d. A completed, signed Declaration of Supervised Visitation Provider (Professional) (JC Form #FL-324(P)).
2. All items listed above must be sent to:
San Diego Superior Court
Attn: PPSV Coordinator
Post Office Box 120128
San Diego, CA 92112
 3. Inquiries may be submitted by:
Mail to the address above.
Email: PPSVCoordinator@sdcourt.ca.gov
 4. Requests for inclusion on the PPSV List will be considered two times a year and the PPSV List will be published twice each year; on January 1 and on July 1. Deadlines to submit requests are as follows:
 - a. January 1 List: Request must be received between June 2 and December 1 of the prior year.
 - b. July 1 List: Request must be received between December 2 and June 1.
 5. Incomplete requests will not be considered.
 6. The submission of a request does not guarantee inclusion on the PPSV List.

B. Active Status and Removal

1. Providers must notify the court immediately of any of the following:
 - a. The provider no longer provides the service.
 - b. The provider's TrustLine registration is denied or revoked.
 - c. A judicial officer in an individual family case has deemed that the provider violated Standard 5.20 or Family Code § 3200.5.
 - d. Any of the information in the provider's most recent Declaration and Request for Inclusion on the Professional Providers of Supervised Visitation (PPSV) List (SDSC Form #ADM-391) has changed.
2. Providers must confirm their program information annually to remain on the PPSV List.
 - a. Providers must submit a Declaration and Request for Inclusion on the Professional Providers of Supervised Visitation (PPSV) List (SDSC Form #ADM-391) by December 1 of each year indicating if any of their contact information and/or program content has changed.
 - b. Providers who do not submit the required information by December 1 will be removed from the PPSV List and must follow the initial request process to be put back on it. All deadlines that apply to initial inclusion apply.
3. A provider may be removed from the PPSV List without cause, notice, or explanation. If practical, written notification of removal will be provided.